County of Erie

CHRISTOPHER L JACOBS COUNTY CLERK

Memorandum

DATE: January 2, 2013

TO: Cashiers and Customers of the Clerk's Office

FROM: Patricia L Fulwiler, Deputy County Clerk - Legal

RE: Cover Page Requirements

The date for the implementation of the MANDATORY Cover Page for Deeds, Mortgages, and Affidavits has been moved back to January 21, 2013. In addition, there have been significant revisions to all three of the cover pages.

The revised cover pages will be available on the Clerk's website and on the public computers on or before Friday, January 4 and can be found by going to:

http://www2.erie.gov/clerk/, then click on LAND RECORDS in the black bar at the top of the page. Scroll down to the information section on the Cover Page Requirements and click on the links. The Cover Pages may also be obtained by going to the Online Forms section.