MEMO

From: Timothy Toepfer

Sent: Thursday, November 03, 2016 **To:** HOLLAND LAND TITLE CLIENTS

Subject: Niagara County Recording Requirement (effective 1/1/17)

FYI- Please be advised that effective <u>January 1, 2017</u>, all documents recorded in Niagara County for which the "Record & Return" is something <u>other</u> than a box # in Niagara County, these documents when presented for recording <u>MUST</u> include a self-addressed stamped envelope. The county clerk is no longer paying postage for return of recorded documents.

Please note, this email is for informational purposes only. Please do not contact the undersigned with any questions regarding this new requirement, please direct those questions to the Niagara County Clerk's office at (716) 439-7022 or email niagaracounty.clerk@niagaracounty.com.